

Chetwynd Aston & Woodcote Parish Council

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Chairman
Cllr B Harper

Clerk of the Council
Mr C Furnival (CiLCA)

MINUTES of the Full Council meeting of Chetwynd Aston & Woodcote Parish Council held on 22nd March 2023 at 7:30pm at Church & Chetwynd Aston Village Hall

Present: Cllrs; Page (Chairman), Askin, Hardy, Tate.

In Attendance: Mr C Furnival (Clerk), PCSO Collumbell and Cllr Eade (Telford & Wrekin Council)

22/23.76 Apologies and declarations of Interest

Cllrs Harper, Mattison and Good gave their apologies due to prior commitments.

22/23.77 Public Session

None.

22/23.78 Police reports

PCSO Collumbell noted that he is attending on behalf of the local policing team due to their shifts not allowing them to attend this meeting.

Crime stats show very little in way of reports in this area. Recent speed checks have been conducted on Pave Lane and no speeding was recorded during these visits, however it is known that a visible police vehicle does naturally slow people down.

22/23.79 Minutes of the Full Council Meeting held 25th January 2023

It was proposed by Cllr Hardy and seconded by Cllr Tate, all were in favour, thus **RESOLVED to approve the minutes of the last meeting as a true record.**

22/23.80 Matters arising, for information, from the 25th January 2023 minutes not otherwise on the agenda

None.

22/23.81 Correspondence

The Chairman read out a letter of thanks from the Gnosall, Newport & District Lions Club for the Parish Councils donation of £200 towards the annual prostate cancer events held locally.

Cllr Eade arrived at 19:38

22/23.82 Reports from Telford & Wrekin Council

Cllr Eade had no particular reports at this stage other than to note that he believes that potential proposals for changes to Norwood House are a good idea but wished to gather parish councils' views on this. Cllr Eade did express concerns around parking provision at Norwood House while generally supporting the changes.

As the context to this is subject to a private pre-application process it is not possible to detail these proposals any further until they are brought forward as a full planning application.

22/23.83 Reports from Parish Councillors

Cllr Tate noted that a neighbour asked if any dog waste bins can be installed on Pave Lane, particularly near the stretch down towards Sheep Island. It was agreed that the Clerk would investigate costs to get a new bin installed and look into dog bag dispensers as suggested by Cllr Eade.

Cllr Hardy reported a VAS sign not working, the Clerk shall investigate.

Cllr Page has obtained old maps from Chetwynd Aston and she will bring them along to next meeting. Cllr Page also reported that the recent folk evening at the village hall was very successful, and that "Flicks in the Sticks" will be showing 25th March. There is to be another new event at the village hall which will be a quiz night on 15th April at 7:30pm with a bar, volunteers are needed. Free event for 6th May, more details to follow.

22/23.84 Parish Projects

- Chetwynd Aston & Woodcote Coronation 5K

Cllr Askin reported that the event could no longer be in sync with Newport Running Club, so Cllr Askin is now having to run this himself. Working with Telford & Wrekin Council to ensure all compliance is met. Successful take-up so far with 88 signups from within the parish. Police have been informed. Hoping to get Newport Running Club to assist with start and finish marshalling of times. A few more Marshalls are needed.

Parish Councils role is to assist with management of receipt of donations and subsequently paying charities and suppliers with those funds with no financial gain to the Parish Council. Anything left over goes to road safety measures in the parish.

- Condition of Woodcote Church

Cllr Page to speak with the Shropshire Historic Churches Trust to seek advice.

No further updates on this matter.

- Management of Land off Lilleshall Hall

Cllr Page has contacted Hill's Garden's regarding this site. A review of the site resulted in the suggestion of speaking to two other contractors regarding the layout of the potential site and what they may consider proposing. One issue is that the site may be an official lay-by, members agreed to enquire with Highways regarding the status of the site to ensure there are no issues with regards to access.

- Road Safety Scheme for Pave Lane

Telford & Wrekin Highways have presented the first draft plans for an RSS for Pave Lane. Members reviewed the plans, which have been drawn up using the suggestions from the Parish Council.

It was agreed that there should be more hatching towards The Fox, otherwise members were happy with these proposals.

22/23.85 Planning

Members considered the following applications and listed their comments as follows:

Applications/enquiries to be considered;	Response
TWC/2023/0150 - 41 Stockton, Newport, Shropshire, TF10 9BA Proposal: Erection of front porch and WC	No comment
TWC/2023/0171 - Land West of Station Road, Newport, Shropshire Proposal: Variation of Condition 6, 24, 28 and 32 of planning permission TWC/2021/0795 (Erection of 301no dwellings with associated access, open space, landscaping and drainage and ancillary infrastructure and ground remodelling) to allow for minor material amendments	Defer for comment via email.

Members noted the following application as decided since the last meeting:

Applications decided/withdrawn since last meeting;	Response	Decision
TWC/2022/0948 - 4 Rectory Fields, Church Aston, Newport, TF10 9BU Erection of a single storey side and rear extension	No comment	Granted
TWC/2022/0930 - Inwood Farm, Littlehales Road, TF10 9AJ Erection of a part single-storey, part two-storey side and rear extension (Part retrospective)	No comment	Granted
TWC/2022/0713 - Land south of Moreton Brook Cottage, Moreton, Newport Cross boundary planning application for change of use of land from agriculture to mixed use dog walking/exercise and agricultural use	No comment	Granted

TWC/2023/0096 - 5 Highfield, Church Aston, Newport, TF10 9LW Proposed end reduction by 1.5m to north side branches to 1no. Beech tree	No comment	Granted
TWC/2023/0035 - Yew Tree Manor, Pave Lane, TF10 9LQ Installation of 22no. ground mounted solar panels	No objection	Granted

Talia Homes and Bloor Homes were approached for any important updates on their respective developments ahead of this meeting, but no updates were identified as necessary for the purpose of this meeting on this occasion.

22/23.86 Financial Reports

Members reviewed the latest banking statements and bank reconciliation prepared by the Clerk and confirmed that they were happy that the reconciliation had been accounted for correctly. These statements bring the councils adjusted balances to the 11th March 2023 to £12,610.72. Two members were randomly nominated by the Clerk to sign of the master copies of these statements.

The following payments made since the last meeting were noted:

Date	Details	Ref	Statutes	Account
06.03.23	Salary	P45	LGA 1972 s112	£300.88
06.03.23	PAYE	P46	LGA 1972 s112	£75.20
06.03.23	Website management fees	P47	LGA 1972 s137	£319.95
06.03.23	Home office expense	P48	LGA 1972 s111	£140.54
06.03.23	Councillor training	P49	LGA 1972 s137	£30.00
27.02.23	Donation towards Prostate Cancer events	P50	LGA 1972 s137	200.00
TOTAL				£1,066.57

Members reviewed the risk management assessment for 2022-23 and were happy with its preparation. It was proposed by Cllr Page and seconded by Cllr Hardy, all were in favour, thus **RESOLVED to approve the risk management assessment for 2022-23.**

22/23.87 Policies

Members considered the following policies and procedures that were presented to them prior to the meeting. These policies and procedures have been drawn up to ensure that the Parish Council is compliant with the latest legislation for data protection and committed to ensuring the rights of individuals who may contact the council from time to time.

It was proposed by Cllr Askin and seconded by Cllr Tate, all were in favour, thus **RESOLVED to adopt the following policies and procedures;**

- Publication Scheme (revision)
- Data Protection Policy (new)
- Data Subject Rights Policy & Procedure (new)

Meeting finished: 20:50

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: Dated:/...../.....

Date of the next meeting:

(AGM) 24th May 2023, 7:30pm at Church & Chetwynd Aston Village Hall