

# Chetwynd Aston & Woodcote Parish Council

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## MINUTES OF THE FULL COUNCIL MEETING

Chetwynd Aston & Woodcote Parish Council held on 27<sup>th</sup> July 2022 at 7:30pm held at Church & Chetwynd Aston Village Hall

**Present:** Cllrs; Askin (at item 22/23.21), Good, Harper (Chairman), Hardy, Mattison, Page

**In Attendance:** Mr C Furnival (Clerk), PC Edward (West Mercia Police) and 6 members of the public

### **22/23.20 Apologies and declarations of Interest**

Apologies received from Cllr Eade and Jakhu.

### **22/23.21 Co-option of Councillor**

Two local electors had applied for the Councillor vacancy for Station Road Ward, both were in attendance of this meeting and Councillors were invited to ask the electors any questions about their applications to be co-opted.

Cllr Mattison noted she does this role for various reasons to support the community and anyone wishing to join the parish council should also be joining these good reasons such as these.

Both applicants had the opportunity to add anything to their written applications.

Following a close ballot, it was resolved that Mr William Askin be co-opted to represent the Station Road Ward on Chetwynd Aston & Woodcote Parish Council for the term ending May 2023.

### **22/23.22 Police reports**

PC Edward is the new Safer Neighbourhood Police Constable for this area, replacing the now retired PC Thomas. PC Edward gave an overview of the role of the local policing team.

The Community Charter Parish Contact should be reviewed by the parish council regularly.

### **22/23.23 Public session**

D. Butler is concerned that the A41 through Woodcote and Bloomsbury is very dangerous, the current speeds are far too high and there has been an increasing the number of accidents recently. Recent correspondence with the highways authority has resulted in little information to address these concerns. Mr Butler outlined his concerns with the local police officer and parish councillors present. Noted he has been supported by Cllr Andrew Eade.

He requested that some speed measures to be implemented near Bloomsbury to address the ongoing dangers of this road and wishes to request the parish councils support to address these concerns with the highway's authority.

Members agreed to write to highways, write to the police and write to Cllr Eade on this matter with our views to support residents' concerns, while also start looking at options available, cost and practicalities to address such requested measures.

R. Cliff reported that his wife has been hit twice on this road and wishes to reiterate the concerns that Mr Butler did. Thursday biker nights are a safety concern and many accidents have occurred as a result.

Initials: .....

A local resident raised her concerns with a recent incident where she was followed aggressively by a HGV driver and this has not been the first instance where HGV's on Pave Lane/A41 have caused concern for local residents.

#### **22/23.24 Minutes of the Full Council meeting held 25<sup>th</sup> May 2022**

It was proposed by Cllr Page and seconded by Cllr Mattison, all were in favour, thus **RESOLVED to approve the minutes of the last meeting as a true record.**

#### **22/23.25 Matters arising, for information, from the 25<sup>th</sup> May 2022 minutes not otherwise on the agenda**

On review it was found that there had been no further extensions to the boundary commissions review of the Borough of Telford & Wrekin. The Clerk will sought the dates of publication and share them with members.

The Chairman noted that the following road names for Station Road has been approved as follows;

- . Tudor Lane
- . Wharf Drive
- . Hutchison Lane
- . Easton Close
- . Moss Road
- . Platinum Way
- . Windsor Drive
- . The Sidings

#### **22/23.26 Reports from Telford & Wrekin Council**

Due to the absence of Cllr Eade, there were no reports to note.

#### **22/23.27 Reports from Parish Councillors**

Cllr Page was not able to attend the most recent Village Hall Committee, however the CCTV is going to be installed, they are still trying to get permanent license for alcohol on site. Finances are looking good, very good attendance at the last Flicks in the Sticks. Looking for volunteers to assist at events, anyone can enquire via Cllr Page or the village hall directly.

SALC meeting minutes will be shared with Cllrs Page and Mattison once available.

#### **22/23.28 Parish Projects**

The following updates were provided:

**Parish planting schemes** – The new Stockton planter has been installed and the latest display is looking nice.

**Speed indication devices** - The Clerk has downloaded the first set of records from the SID's and is currently reviewing the data so that they can be presented to Councillors and the Police.

**Condition of Woodcote Church** - No response has been received from the owners of the church to date. Clerk to arrange a site visit.

**Public waste bin on Pave Lane** - A general waste bin has been ordered and the request has been made to Telford & Wrekin Council to install once delivery is received.

Members agreed to repair the noticeboard by the Wheatsheaf, Cllr Askin will follow this up.

The noticeboard by Norwood House will be removed and Cllr Mattison will follow this up.

David Griffiths bench requires building/repair and Cllr Hardy shall follow this up.

## 22/23.29 Correspondence

Telford & Wrekin Council has published a new Local Development Scheme (LDS) document covering the period 2022 to 2025.

The Planning and Compulsory Purchase Act (2004) requires each Local Planning Authority to produce an LDS which clarifies their current planning policy documents and a broad timescale for the preparation, or review, of Local Plans. The LDS confirms which documents are part of the Local Development Plan (Telford & Wrekin Local Plan and Neighbourhood Plans) and which are supporting guidance documents.

The LDS document can be viewed here at [www.telford.gov.uk/lds](http://www.telford.gov.uk/lds)

## 22/23.30 Planning

There being no applications to consider, the following decisions made since the last meeting were noted:

| Planning Application Number, Location & Proposed Development   | CAWPC Response  | Decision  |
|--|---|-----------|
| TWC/2021/0109 - Land South of Springfield Industrial Estate, Station Road, Newport   | Commented to encourage the applications needs to support the wider community. | Withdrawn |
| TWC/2022/0275 - NI Park Phase 2, Plot 2, Newport<br>Reserved matters application for the erection of 3no. industrial units with ancillary office space, associated car parking and landscape areas in pursuant to planning application TWC/2019/0723 including appearance, landscaping, layout and scale | Raised concerns with road safety  | Granted   |
| TWC/2022/0475 - Coach House, Woodcote, Newport<br>Replacement and repairs to plinths and quoins  | No comment  | Granted   |

## 22/23.31 Financial Reports

Members approved the following list of payments and confirmed that the bank reconciliation was an accurate and correct account:

Payments made since the last meeting:

| Details             | Ref | Statutes            | Account         |
|---------------------|-----|---------------------|-----------------|
| Salary              | P11 | LGA 1972 s112       | £225.32         |
| PAYE                | P12 | LGA 1972 s112       | £56.20          |
| Planter maintenance | P13 | LGA 1892 s.8 (1)(i) | £598.00         |
| Planting            | P14 | LGA 1892 s.8 (1)(i) | £523.65         |
| Planter             | P15 | LGA 1892 s.8 (1)(i) | £645.60         |
| Posters for Jubilee | P16 | LGA 1972 s.111      | £28.80          |
| Internal Audit      | P17 | LGA 1972 s.111      | 50.00           |
| <b>TOTAL</b>        |     |                     | <b>£2127.57</b> |

Payments to be made:

| Date         | Details                             | Ref | Statutes            | Account |
|--------------|-------------------------------------|-----|---------------------|---------|
| 06.08.22     | Salary (back dated pay from Apr 21) | P18 | LGA 1972 s112       | 269.78  |
| 06.08.22     | PAYE                                | P18 | LGA 1972 s112       | 67.40   |
| 06.08.22     | Waste bin                           | P19 | LGA 1892 s.8 (1)(i) | 548.34  |
| 06.08.22     | Expenses                            | P20 | LGA 1972 s112       | 81.45   |
| <b>TOTAL</b> |                                     |     | <b>£966.97</b>      |         |

Initials: .....

Bank reconciliation:

|                                   |   |              |                   |
|-----------------------------------|---|--------------|-------------------|
| <b>Balances at 1st April 2022</b> |   |              |                   |
|                                   | Cash in Hand at 01/04/2022                          |              | £11,753.57        |
|                                   | <b>ADD</b>  |              |                   |
|                                   | Receipts 01/04/2022 - 11/07/2022                    |              | £4,500.00         |
|                                   |   |              | £16,253.57        |
|                                   | <b>SUBTRACT</b>                                     |              |                   |
|                                   | Payments 01/04/2022 - 11/07/2022                    |              | £3,416.31         |
| <b>A</b>                          | <b>Cash in Hand at 11/07/2022</b><br>(as per books) |              | <b>£12,837.26</b> |
|                                   | Cash in Hand per Bank Statements at 11/07/2022      |              |                   |
|                                   | Cash  | £0.00        |                   |
|                                   | Barclays Community Account                          | £12,837.26   | <b>£12,837.26</b> |
|                                   | Less unrepresented payments                         |              | £0.00             |
|                                   |   |              | £12,837.26        |
|                                   | Plus unrepresented receipts                         |              | £0.00             |
| <b>B</b>                          | <b>Adjusted Bank Balance</b>                        |              | <b>£12,837.26</b> |
|                                   | <b>Difference is:</b>                               | <b>£0.00</b> |                   |
|                                   | <b>A = B Checks out OK</b>                          |              |                   |

Council considered the Internal Auditor's report and noted that the Council's system of internal controls was operating effectively.

Council considered each internal control statement per The AGAR's Governance Statement (1-9) as read out by the Clerk and confirmed their agreement that each was met. The Clerk completed the Annual Governance Statement to this effect and the Chairman signed the statement as approved by Council.

Council approved the Year end Bank Reconciliation as checked by the Internal Auditor & Chairman and agreed to confirm the accuracy of the AGAR's Accounting Statement. The Chairman was instructed to sign it as such.

The Clerk informed the Council that he published the Notice of Electors' Rights on the 9<sup>th</sup> June 2022 and upload it to the Council's website.

It was proposed by Cllr Hardy and seconded by Cllr Mattison, all were in favour, thus **RESOLVED to approve the AGAR as presented to the meeting.**

Meeting finished: 20:59

Date of the next meeting: 28<sup>th</sup> September 2022 (Full Council), 7:30pm

These minutes are to be considered as a draft form until signed at the next appropriate meeting, the signed copy will be retained by the Parish Council.

Signed: ..... Dated: ...../...../.....